

**SENIOR COMMON ROOM MEMBERS' ANNUAL GENERAL MEETING HELD ON
21ST DECEMBER 2012 IN THE CLUB AT 2.30 P.M**

PRESENT

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|-------------------------|--------------------------|
| 1. Dr. Maloba Wekesa | 29. Prof. Peter Wasamba |
| 2. Charles Sikulu | 30. Maurice L. Awiti |
| 3. Njeri Muhoro | 31. Nicholas .O Kut |
| 4. Dr. Edward Ontita | 32. Omollo Ochillo |
| 5. Jane Ng'ang'a | 33. V. D. Kamasara |
| 6. Dr. Wambui Kiai | 34. Claudio Acholla |
| 7. Dr. Iribe Mwangi | 35. Tom Kongere |
| 8. Dr. Jeniffer Muchiri | 36. Dr. O. A. Kakumu |
| 9. Dr. Luke Odiemo | 37. Dr. Seth O. Gor |
| 10. Kimingichi Wabende | 38. Dr. Owuor Olungah |
| 11. Dr. J. B. Ndohvu | 39. John. P. O. Obiero |
| 12. Hudson Liyayi | 40. Dr. Martin Oleche |
| 13. Dr. Alex Wanjala | 41. W. E. O. Ochoro |
| 14. James Kamada | 42. Dr. Alfred A. Otieno |
| 15. Jared Siso | 43. Prof. Jack Odhiambo |
| 16. Khamati Shilabukha | 44. Dr. Karori Mbugua |
| 17. David Macoco | 45. Prof. Chris Wanjala |
| 18. Allan Korongo | 46. Mumia G. Osaaji |
| 19. Dr. Pius Mutie | 47. Dr. Beneah Mutsotso |
| 20. Prof. O. Gakuru | 48. Mr. Wycliffe Asila |
| 21. Dr. J. Gakeri | 49. J. Gichana |
| 22. Dr. E. W. Wahome | 50. Stephen Akaranga |
| 23. Japhet O. Awiti | 51. Kiragu Nderu |
| 24. H. W. Namai | 52. Dan Kimei |
| 25. Prof. Helen Mwanzi | 53. Quirine O. Misango |
| 26. George Riugu | 54. Dr. Geoffrey Wango |
| 27. Joseph Ogutu | 55. Prof. Okoth Okombo |
| 28. Dr. John Wabomba | 56. Dr. Odhiambo |

APOLOGIES

- There were no apologies

AGENDA

1. The Management Committee's Report
2. Contributions from Members
3. Audit Report
4. Elections
5. A.O.B

MIN.1. THE MANAGEMENT COMMITTEE'S REPORT

- The outgoing acting Chairman presented his report detailing the achievements the club has had during his tenure in office. He also outlined the challenges that he faced during the time he was in office.
- The outgoing acting Secretary also presented briefly his report and outlined the challenges the Management Committee faced during the time he was in office.

MIN. 2 CONTRIBUTIONS FROM MEMBERS

- i. It was suggested that the club should purchase a coffee brewer so that members can enjoy brewed coffee.

- ii. It was observed that the club's constitution needs to be reviewed. It was then suggested that copies of the constitution should be circulated to members so that they can identify which sections need to be reviewed.
- iii. It was suggested that the club needs to get an electronic cash register.
- iv. It was suggested that the committee should develop with a protocol to manage institutional debts that are owed to the club. It was suggested whoever signs for the order should become responsible for the debt. On the same issue it was said that the Management Committee should write a request letter to the Finance Officer and copy the same to the Vice Chancellor requesting him to recover the debt from the affected Department's vote.
- v. It was suggested that the club should occasionally invite distinguished international scholars to address members.
- vi. It was observed that the club is becoming too small to adequately contain members. There is therefore a need to extend it. On the same note it was observed that the door to the main entrance to the club should open outwards to allow for easy exit in case there is an emergency.
- vii. It was observed that the club's physical infrastructure should be changed.
- viii. It was observed that a law of natural justice should be observed when terminating the contracts of the staff.
- ix. The club should acknowledge members who have come back from study leave abroad and those who have attained their PhDs locally.

MIN.3. AUDIT REPORT

- The audit report was not presented since the auditor was not present at the meeting.

MIN.4 ELECTIONS

- Elections were held and the following were elected to the Executive Management Committee
 1. **Chairman** – Dr. J. B Ndhovu
 2. **Deputy Chairman** – Mrs. Jane Ng'ang'a
 3. **Secretary** – Mr. Khamati Shilabukha
 4. **Deputy Secretary** – Mr. George O. Odeny
 5. **Treasurer** – Mr. Tom Ochola
 6. **Deputy Treasurer** – Mr. Jared Siso
 7. **Committee Members** – Dr. Maloba Wekesa
 - Mr. Japhet Awti
 - Mr. Nicholas Kut
 8. **Disciplinary Committee** – Mr. Macoco o
 - Prof. Mitullah
 - Dr. Olungah
 9. **Internal Audit** – Mr. Maurice Awiti
Dr. Mercy Mugo
Prof. Namai

MIN.5 A.O.B

There being no any other business the meeting ended at 5.14 p.m.

Minutes Approved for Circulation Chair  Date 25th March 2013 _____

Secretary _____ Date _____

Minutes Confirmed Chair _____ Date _____

Secretary _____ Date _____